

REGIONAL SCHOOL DISTRICT No. 17
ADMINISTRATORS SPECIAL MEETING MINUTES

“TRANSFORMING TEACHING AND LEARNING”

Wednesday, March 3, 2010, 3:45 p.m. – 4:45 p.m., Central Office

Minutes taken by: Pamela Hensel

In Attendance: Pamela Hensel, Rita Peretto, Bryan Kerachsky, Pat Muzzulin, Mim Wagner, Tracy Whaples, Charles Macunas, Sheila Ward, Priscilla Luoma, Gary Mala, Linda Kauffman, Neil English, Martha Vaughn, Janice Harris

ITEM

- 10-81 Building & Department Reports
- a. Transportation – No report
 - b. Facilities – No report
 - c. Health Services – Linda reported we have not seen the seasonal flu this winter.
 - d. Pupil Services – No report
 - e. Food Services – Sharon reported she is working on festive meals with schools. Twelve students were added to free and reduce meals. Food Service is showing an increase in income.
 - f. Technology- Scott reported State reports are completed. He is working with Mike on installation projects.
 - g. Central Office – Anthem is negotiating with St. Raphael’s to keep them on our insurance plan. Staff will receive letters at their homes regarding same.
 - h. HKHS – Sheila reported that CAPT is ongoing (2 days down, 3 to go) 17 students taking make-up tests due to absenteeism. Charlie reported the drama production is Friday and Saturday nights. Forensics started again, there are three crimes scenes set up in the HS. Blood mobile will be held on March 19th in the old MS gym. Maria Annino (sophomore) made all state. Students raised \$4,500 and staff \$1,500 for Helping Haiti. Students will travel to England in Feb. 2011 and 7 students will travel to Italy in April 2010.
 - i. HKMS – Mim stated that Resident Troopers teach and go on trips. Two HS students presented internet safety to MS students; there was positive feedback from both student and the PTO. The All Southern Music Festival will be held in our school on Friday approx. 40 schools are participating. A seventh grader won our Spelling Bee last week and is going to be entered in the state competition. CMT’s begin this week.
 - j. HES – Janice reported a recycling event being held at HES Saturday 8:30 – 11:30 a.m. monies raised will go to help Haiti.
 - k. BES – No report
 - l. KES – Rita reported her school is celebrating “Read Across America”, Dr. Seuss’s birthday and Favorite Hat Day. Staff and students raised over \$2,000 to help Haiti.
 - m. Child Care – No report

- 10-82 From the Superintendent of Schools
- a. Budget 2009-2010 – Status Report – No report
 - b. Budget 2010 – 2011 –Gary stated that he met with Haddam 1st Selectman and will be meeting with Killingworth 1st Selectwoman to review the Superintendents Proposed Budget.
 - c. 2010-2011 Staff: Meeting Dates – Gary asked that principals begin thinking about reassignments’ and get a mindset of who will go where.
 - d. Nonrenewal: Before April 1st
 - e. Staff Assignment Letters: June 1st
 - g. Reading Summit – To be scheduled.
 - h. Blue Ribbon Schools Oversight Committee – Gary will introduce this soon.
 - i. HK Hall of Fame\
 - j. Teacher and Staff Member of the Year – Gary announced that we will begin this process earlier than usual.
 - k. Cell Phone Usage – Gary noted that of the 33 cell phones the district will cut 8, and cell phone bills will be checked by the Superintendent. Many administrators do not have district cell phones but instead prefer to use their cell phones for all calls.

- 10-83 From the Director of Fiscal Operations – No report
- 10-84 Status Report on Vacancies – HKHS has a Spanish Teacher vacancy due to FMLA.
- 10-85 Question & Answer Session
- 10-86 Next Meeting Dates: March 17, 2010 @ 3:45 p.m. –Business