

REGIONAL SCHOOL DISTRICT No. 17  
ADMINISTRATORS SPECIAL MEETING MINUTES

**“TRANSFORMING TEACHING AND LEARNING”**

Wednesday, May 5, 2010, 3:45 p.m. – 5:05 p.m., Central Office

Minutes taken by: Pamela Hensel

In Attendance: Pamela Hensel, Gary Mala, Pat Muzzulin, Mim Wagner, Janice Harris, Priscilla Luoma, Neil English, Sheila Ward, Mike Distefano, Eric Larson, Scott Butson, Martha Vaughn, Linda Kauffman, Tracy Whaples

**ITEM**

- 10-99 From the Superintendent of Schools
- a. Budget 2009-2010 – Status Report –Gary reported we are in a good position to finish the year.
  - b. Budget 2010 – 2011 – Update / Reduction List – The reduction sheet is available for viewing on our website.
  - c. 2010-2011 Staffing Assignments – Gary remarked that he had just received the assignments by building. He had hoped to have more time to sign the assignment letters had they come to him earlier as requested.
  - d. Transportation
  - e. Teacher and Staff Member of the Year – reminder to get your nominations to Central Office.
  - f. HK Hall of Fame – Administrators were asked to participate in the event taking place June 5<sup>th</sup> at the Middle School.
  - g. Summer 2010 Professional Development – Please complete the PD spreadsheet by adding your staff names and return to Pamela.
  - h. Administrators’ Retreat: July 12 & 13 - The retreat dates were changed to accommodate Professional Development. Location is the Shipman and Goodwin building 20<sup>th</sup> floor.
- 10-100 From the Director of Fiscal Operations – Open enrollment and Flex Spending were sent to administrators electronically. Please post them in your building where staff can see them. Tax election forms must be filled out by everyone. Anthem has changed the dependent age from 25 to 26. Martha reminded administrators to keep their eye on line items, do transfers and review purchase orders.
- 10-101 *Reflections about China*  
Presenter: Eric Larson, Principal, BES – Eric presented a PowerPoint on his recent trip to China. He noted China has many environmental issues and are headed for food crisis. Eric made a population comparison, New England has 12Million people, Shangdong, China has 90 Million people, both are about the same size geographically. He further noted that whether a student lives in a mud hut or a skyscraper the curriculum he/she studies is the same.
- 10-102 *Difficult Conversations – Follow-up*  
Presenter: Gary S. Mala, Superintendent of Schools
- 10-103 Question & Answer Session
- 10-104 Next Meeting Dates: May 19, 2010 @ 3:00 p.m. –Reflection Session