APPLICATION FOR USE OF SCHOOL FACILITIES

Region 17 Schools 345-4534

All approvals are subject to fees listed below.

Person to contact _____ Date _____

Organization _____ Tel. _____

Address _____

Is the organization a profit-making organization? _____

What is purpose of event? _____

Will a charge be made for admission? _____ If so, how much? _____

To what organization or benefit will proceeds of this event go? _____

Date facilities are sought _____ Building sought _____

(A separate application must be completed for each date.)

At what time must facilities be open and ready for use? _____

What time does the event start? _____

At what time will the event be over? _____

Specific facilities within building to be used:

	FOR OFFICE USE ONLY		
	Building Fees	**Custodial/ Specialist Fees**	**Commercial Rates**
____Classroom No.			
____Cafeteria (see rules)			
____Kitchen (see rules)			
____Gymnasium			
____Showers			
____Swimming Pool & Showers			
____Field(s)_____			
____Tennis Court			
____Toilets for fields			
____Auditorium (see rules)			
____Section			
____Total			
____Stage Lighting (see rules)			
____Sound System (see rules)			
____Scenery Room (see rules)			
____Dressing Room (see rules)			
____Other areas_____			
____Phonograph, projector, etc.			
____All Purpose Room			
TOTAL			

In case additional charges must be made because of custodial overtime or because of breakage or damage, an additional bill will be sent to the renter by the regional school district.

All arrangements for lifeguards, constables, firemen and police must be made directly by the organization.

Name of person who will be responsible for any damage or loss resulting from use:

Signature: _____ Authorized Agent

Approved: Principal _____ Date _____

Superintendent _____ Date _____