



REGIONAL SCHOOL DISTRICT NO. 17 HADDAM-KILLINGWORTH

Regional School District No. 17
Office of the Superintendent
P. O. Box 568
Higganum, CT 06441-0568

EMPLOYMENT APPLICATION

(First Name)	(Middle)	(Last)		
(No.)	(Street)	(City)	(State)	(Zip)
(Telephone)			(E-mail)	

Position for which you are applying:

- | | | |
|---|--|--|
| <input type="checkbox"/> Elementary Teacher K-4 | <input type="checkbox"/> Administrator | <input type="checkbox"/> Sub Teacher |
| <input type="checkbox"/> Intermediate/Middle School Teacher 5-8 | <input type="checkbox"/> Para Professional | <input type="checkbox"/> Custodial / Maintenance |
| <input type="checkbox"/> High School Teacher 9-12 | <input type="checkbox"/> Transportation | <input type="checkbox"/> Health Services |
| | <input type="checkbox"/> Cafeteria | <input type="checkbox"/> Clerical Support |
| | <input type="checkbox"/> Other: _____ | |

1st Choice _____
Grade _____ Subject/Specialty _____

2nd Choice _____
Grade _____ Subject/Specialty _____

Type of Connecticut State Department of Education Certificate or Professional License (enclose copy with application)

Area(s) of Licensure _____ Connecticut Certificate License Number _____

If you do not have a Connecticut Teacher's/Administrator's certificate, can you be certified under Connecticut law? Yes No

Have you applied for Connecticut Teacher's/Administrator's certification? Yes No

Date of availability to commence employment _____

List the extracurricular activities you can direct

Information given herein becomes a legal part of the contract in case of appointment. Applicant must assume full responsibility for proper certification by the Connecticut State Department of Education, and compliance with the Department's regulations.

New applications should be filed as early as possible. No applicant shall be considered until his file is complete. Teachers in training may file transcripts of seven semesters of work including a statement of courses to be completed.

If applicant is not appointed and wishes to be considered available during the ensuing year, notice of such availability should be given in writing any time after September 1, but not later than January 1.

Only successful candidates are notified of results.

I. Name in full _____
 Present Address _____ Until _____ Phone _____
 Permanent Address _____ Phone _____
 Connecticut State Retirement Board No. _____ Social Security Number _____

II. MILITARY SERVICE AND/OR DRAFT STATUS: _____

From Mo. Yr.	To Mo. Yr.	Branch of Service	Rank	No. of Months

Are you a citizen of the United States of America or authorized to work in the United States? Yes No

III. Present Position _____ Reason for leaving _____
 Present Salary _____ Do you have a contract? _____ Expiration Date _____

IV. EDUCATIONAL PREPARATION PRIOR TO BEGINNING TEACHING / EMPLOYMENT

School	Name	Location	Specialization or Nature of Course Completed	Degree or Diploma	Grade Average	Date Graduated
High School						
College						

How many semester hours of credit have you received beyond the Bachelor's Degree? _____

How many semester hours of credit have you received in education? _____

How many semester hours of credit have you received in your major field? _____

Undergrad _____ Grad _____

V. EDUCATIONAL TRAINING RECEIVED AFTER BEGINNING TEACHING / EMPLOYMENT

Institution	Dates Attended	Specialization or Nature of Course Completed	Degree or Diploma	Date Received

VI. EDUCATIONAL/TEACHING EXPERIENCE (exclusive of student teaching)

From Mo. Yr.	To Mo. Yr.	School	Location Town or City State	Position/ Grades/Subjects	Full- Time	Part- Time	Reason for Leaving

Did you attain tenure in a previous position? Yes No

VII. STUDENT TEACHING EXPERIENCE (If Applicable)

From Mo. Yr.	To Mo. Yr.	School	Location Town or City State	Grade and/or Subjects

VIII. OTHER PROFESSIONAL DEVELOPMENT/PROFESSIONAL IMPROVEMENT/PROFESSIONAL EXPERIENCES WITHIN THE LAST FOUR YEARS

From Mo. Yr.	To Mo. Yr.	Nature of Experience	No. of Months

IX. OTHER WORK EXPERIENCE

From Mo. Yr.	To Mo. Yr.	Firm, Institution, etc.	Nature of Work	No. of Months

X. STRENGTHS

List 3 of your strengths as a person.

- A. _____
- B. _____
- C. _____

List specific technology skills you possess

- A. _____
- B. _____
- C. _____

List 3 of your strengths as a teacher (If applicable).

- A. _____
- B. _____
- C. _____

List 3 of your strengths as an employee

- A. _____
- B. _____
- C. _____

XI. PHILOSOPHY OF EDUCATION (If applying for a teacher or other certified position)

A letter should be enclosed with this application. You may refer to your particular assets for the position you seek, to your philosophy of education, to your reasons for desiring a position in the Region 17 schools, or to your position on a current educational topic/issue, or any other factor you may want to emphasize. Limit: 200 words

XII. STATEMENT OF INTEREST (If applying for a non-certified position)

A letter should be enclosed with this application providing your response to: Why do you wish to be considered for employment within Region 17?

XIII. REFERENCES

A. Name of your current supervisor

(Name)	(Position)	(Address)	(Phone)
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B. Names of those who have closely observed your work as a teacher or employee, or as a student.

Name	Position	Address	Phone

C. Name and address of College Placement Bureau at which your references are on file.

XIV. TRANSCRIPTS (if applicable)

- A. Please have official transcripts sent directly to this office in addition to all other pertinent information that may be in your placement file.
- B. A copy of your transcript, even if an unofficial copy, should be included with this application.

XV. AUTHORIZATION

- A. I hereby declare the information provided by me in this application is true and complete, and I understand that falsification of this information is grounds for refusal to hire or, if hired, termination.
- B. I authorize you to request, receive and verify all information given in this application.
- C. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education or any other information that they might have, personal or otherwise, with regard to any of the subjects covered by this application; and I release all such parties from all liability for any damage which may result from furnishing such information to you.

(Signature of Applicant)	(Date)
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It is the policy of Regional School District No. 17 not to discriminate on the basis of race, color, religion, sex, age, marital or veteran status or the presence of a non-job related medical condition or handicap, in its educational programs, activities or employment policies as required by Title IX of the 1972 Education Amendments. Inquiries regarding compliance with Title IX may be directed to the Office of the Superintendent, (860) 345-4534, Title IX Coordinator, or the Director of the Office for Civil Rights, Department of Health, Education and Welfare, Washington, DC.

**REGIONAL SCHOOL DISTRICT NO. 17
Higganum, CT**

Questions related to any criminal history. Please answer the following questions:

Have you ever been convicted of a crime? If yes, please explain. Yes No

"Conviction" for this application, means a final judgment or verdict of guilty, a plea of guilty, or a plea of nolo contendere, in any state or federal court, regardless of whether an appeal is pending or could be taken.

"Conviction" does not include a final judgment or verdict that has been expunged by pardon, reversed, set aside or otherwise rendered invalid. Further, you **not required to disclose** any arrest(s), criminal charge(s) the record(s) of which have been **erased under law**. Such records can include records of a finding of delinquency or that a child was a member of a family with service needs, adjudication of youthful offender status, criminal charges dismissed or nolle, or charges for which a person is found not guilty or a conviction later resulting in an absolute pardon.

Further, any person whose criminal records have been erased is deemed under law never to have been arrested with respect to such erased proceedings and may so swear under oath.

A history of criminal conviction(s) will not necessarily bar consideration of employment. Factors such as the time, seriousness and nature of the offense, as well as rehabilitation, will be taken into account.

Should you have any questions about answering questions on this application, or your rights concerning erased records, please inquire of the Superintendent of Schools or the Director of Finance and Operations.

Are there any criminal charges currently pending against you? If yes, please explain.

Yes No

Name Printed _____

Signature _____

Date _____