

# Regional School District No. 17

## Section 125 Plan Highlights and Enrollment Instructions

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- Start Date: • July 1, 2017
- Plan Year: • July 1 to June 30
- Eligibility: • Employee who meets eligibility requirements

*You do not have to be enrolled in your employer's group health plan to enroll in this Flex Spending plan.*

- Annual Elections: • Health Care (HCR): \$2,600.00 maximum
- Dependent Care (DCR): \$5,000.00 maximum

- 2 ½ Month Grace Period\*: • Eligible HCR & DCR expenses can be incurred up to 2 ½ months following the end of the plan year and applied to any remaining account balance in the prior plan year.
- \*The 2 ½ Month Grace Period & Year End Run-off Period Run Concurrently

- Year End 90 Day Run-off Period\*: • Reimbursements can be submitted up to 90 days following the end of the plan year.

- Claim Reimbursement: • Processed weekly (\$20.00 minimum reimbursement)

- Reimbursement Type(s): • Check / Direct Deposit

- Plan Year Payroll Deductions: • 20
- Date of 1<sup>st</sup> Deduction: • September 14, 2017
- Your ABS Account Manager is: • Rosanne at ext. 413

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### Here's How to Enroll in Your Section 125 Plan Follow these simple steps:

1. If you meet the eligibility requirements, please complete the Enrollment Form.
2. Estimate your annual reimbursable health-care/dependent-care related expenses using the worksheet on the back of the enrollment form or by using the online calculator at [www.abs125.com](http://www.abs125.com).
3. If you use the Dependent Care Auto-Affidavit a new form must be completed for the new Plan Year.
4. **Send completed enrollment form to Maria Roche by June 16, 2017.**

**Questions? Need Help?** First, read the "How to Save on Medical & Child Care Expenses" employee handbook. If you do not have one or have lost your copy, contact Human Resources, visit us on the web at [www.abs125.com](http://www.abs125.com), or call 1-877-732-8125 from 8:00am to 5:00pm E.S.T. Monday through Friday. An Advanced Benefit Strategies Section 125 Account Consultant will be happy to answer your questions and assist you in completing the enrollment forms.