

Regional School District No. 17
Board of Education
Strategic Planning/Communications
Subcommittee Minutes
Co-Chairs: Prem Aithal (Strategic Planning)
&
Shawna Goldfarb (Communications)

A meeting of the Regional School District No. 17 Strategic Planning/Communications Subcommittee was held on Tuesday, May 23, 2023 at 5:30 PM in the Central Office Board Room.

Subcommittee Members Present: Prem Aithal (Co-Chair), Jennifer Favalora (virtual), Lisa Connelly, Suzanne Sack, Peter Sonski (virtual)

Other Attendees: Superintendent Jeffrey Wihbey (virtual), Assistant Superintendent Jennifer Miller (virtual)

Subcommittee Members Absent: Shawna Goldfarb (Co-Chair)

1. Call to Order/Opening of the Meeting:

The meeting was called to order at 5:39 PM by Prem Aithal (Co-Chair).

2. Approval of Previous Minutes:

A motion was made by Lisa Connelly and seconded by Suzanne Sack to approve the April Strategic Planning subcommittee meeting minutes, and the minutes were approved.

3. Strategic Planning Subcommittee Goals 2023-24:

Prem Aithal discussed the draft of the strategic planning subcommittee goals, which included going live with a community dashboard that featured the District's Critical Measures of Success for the strategic plan as well as conducting a summer planning session with the Board and Admin Executive team. There was a detailed discussion regarding the summer planning session's agenda and ultimate goals of the session. The session was to include data components, a financial outlook, priorities for the upcoming school year, and

potentially Superintendent goals. In addition, a final proposed subcommittee goal was to develop a process & template to report on strategic plan priorities and objectives and metrics via regular Board meetings. The subcommittee ultimately discussed that the rotation of topics to be discussed at the Board meetings will be determined after aligning the priorities for the year.

4. Review of Strategies feedback:

The subcommittee received minimal feedback on the strategies for the strategic plan.

5. Strategic Measures discussion:

A comprehensive document was produced that included measures for each strategy within each strategic objective. The subcommittee determined that this is too detailed for the Board level, yet would be a good detailed backup document for the strategic plan. The subcommittee also indicated interest in a more concise document for the District Improvement plan which would focus on the upcoming school year priorities. The subcommittee ultimately proposed that the full Board review and/or respond to the Critical Measures of Success and leading indicators, rather than review the whole strategic plan document.

6. Review of Critical Measures of Success with benchmarks:

Superintendent Wihbey reviewed a draft of the Critical Measures of Success and the subcommittee provided feedback for consideration.

7. Adjournment:

Meeting adjourned at 7:27 PM.